2022 ANNUAL CHURCH AND MINISTRY SEMINAR

Presented by: Monica J. Stern, Certified Public Accountant

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> > October 25, 2022

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Annual Church and Ministry Seminar October 25, 2022 <u>Agenda</u>

- 7:30 8:30Registration and vendor booths
- 8:30 to 9:30 Legal Update from The Church & Ministry Law Group at Schmitt, Schneck, Casey, Even & Williams, P.C. Robert Erven Brown, Esq. Michael F. Edgell, Esq. Jonathan A. Ruybalid, Esq.
- 9:30 to 10:20 Session by Monica J. Stern, CPA/Julie Froke, EA
- 10:20 to 10:30 Break
- 10:30 to 12:15 Session by Monica J. Stern, CPA/ Julie Froke, EA
- 12:15 to 12:30 Open Questions and Answers

Live Stream Information

Download 2022 Seminar packets at <u>www.mjsterncpa.com</u> in advance. There are two - one from Robert Erven Brown and one from Monica J. Stern, CPA.

To view the Livestream go to <u>www.lacasalive.com</u> No password is needed. It should also be streamed on: <u>facebook.com/LaCasaFamily</u>

https://www.youtube.com/c/LaCasadeCristoLutheranChurch

To ask questions, send an email to <u>info@mjsterncpa.com</u> or use the livestream chat. We will try to get as many questions as possible. Please indicate if the question is for Bob or for Monica if not obvious.

Monica J. Stern, CPA, PLLC 2022 Annual Church and Ministry Seminar

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Monica J. Stern, CPA, PLLC 2022 Annual Church and Ministry Seminar

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The Church & Ministry Law Group at Schmitt Schneck Even & Williams, P.C.	Robert Erven Brown, Esq. Michael F. Edgell, Esq. Jonathan A. Ruybalid, Esq.
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Five Star Bank	Michael Garcia

The Church Network

John Simon

Special Thanks

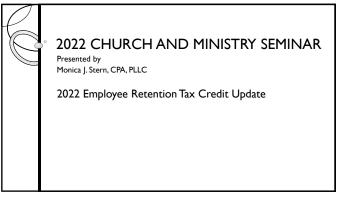
La Casa de Cristo Lutheran Church

Pastor Jeff Ruby Gary Spears, AV

2022 Annual Church and Ministry Seminar

Thank-you to our sponsors – please visit their tables

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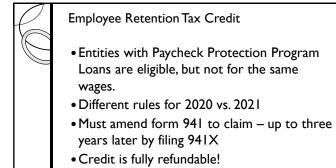


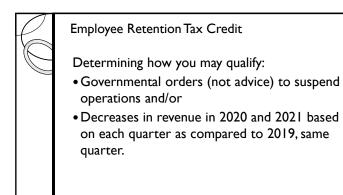
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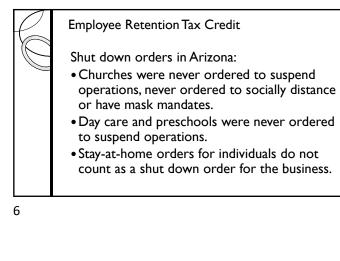
Employee Retention Tax Credit

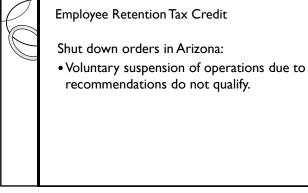
This credit is huge if you qualify!

Do the testing even if you don't think you qualify.









Employee Retention Tax Credit

Supply chain disruptions generally won't qualify for churches and ministries.

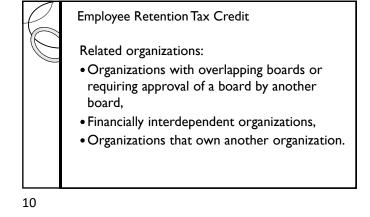
If employees can telework and the business is able to continue in a similar manner, it will not qualify.

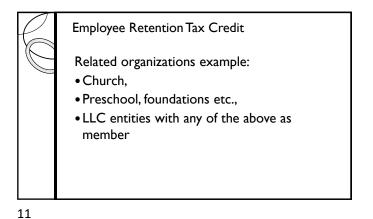
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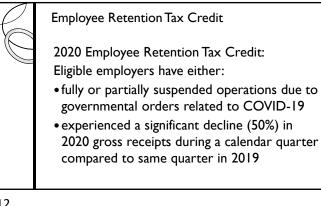
Employee Retention Tax Credit

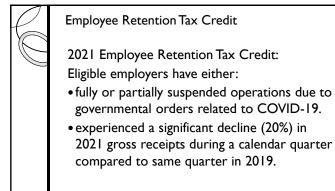
Related organizations:

- For determining eligibility for the ERC, all related organizations must be aggregated for counting suspension of operations, number of employees and revenues.
- However, the credit is applied for based on which entity files the 941 forms.



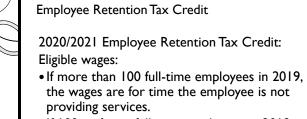






Employee Retention Tax Credit 2021 Employee Retention Tax Credit: For Q1 2021, can elect to use Q4 of 2020 to calculate decline For Q2 2021, can elect to use Q1 2021 For Q3 2021, can elect to use Q2 2021 Even though using the prior quarter decline, credit is based on the current quarter wages.

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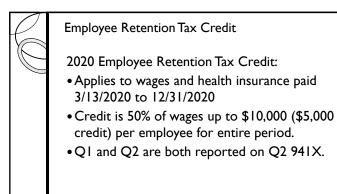
• If 100 or fewer full-time employees in 2019, the wages are wages paid to any employee. Full-time is 30 hours.

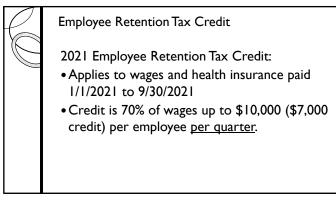


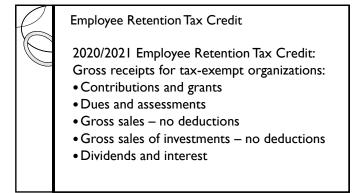
Employee Retention Tax Credit

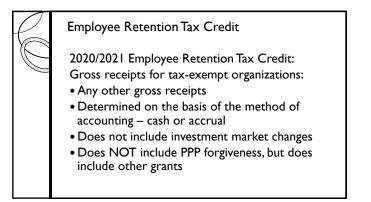
2020/2021 Employee Retention Tax Credit: Eligible wages must be subject to Medicare taxes – clergy wages/housing do not count. Cannot count the same wages for multiple tax credits or for PPP forgiveness

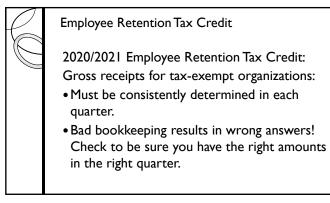
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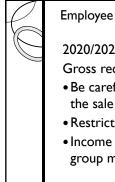












Employee Retention Tax Credit

2020/2021 Employee Retention Tax Credit: Gross receipts for tax-exempt organizations:

- Be careful a donation of stock followed by the sale of stock will be counted twice!
- Restricted cash receipts are counted too.
- Income or transfers from inside the related group must be eliminated.

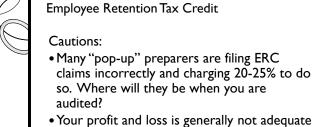
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Sample ERC Revenue Calculations								
Church with a Foundation								
Restricted gifts tracked on balance sheet								
Stock properly recorded as income when do	ona	ted not w	hen	sold				
	DZ	2020					02 2	019
			Four	dation	Tot	al	Tota	
From profit/loss or income statement						-		
	s	200.000	s	100.000	s	300.000	s	390.000
PPP loan forgiven	s	50.000	s		s	50.000	s	
	s	10,000	s		s	10,000	s	-
Contributions - stock	\$	50,000	s	100,000	s	150,000	s	200,000
Program fees	s	12.000	s		s	12.000	s	4.000
	s	1,500	s	4,000	s	5,500	s	5,000
Gain on sale of stock	s	2,000	s	4,000	s	6.000	s	3.000
Transferfromfoundation	s	60,000	s		s	60,000	s	60,000
Total 5	s	385,500	s	208,000	s	593,500	s	662,000
Add: Restricted income on balance sheet	\$	20,000	s					
Add: Sale of stock	\$	52,000	s	104,000	s	156,000	s	203,000
Less: Gain on sale of stock	s	(2,000)	s	(4,000)	s	(6,000)	s	(3,000
Less: Transferfrom foundation	s	(60,000)	s	-	s	(60,000)	s	(60,000
Less: PPP loan forgiven	s	(50,000)			\$	(50,000)	s	
	\$	345,500	s	308,000	s	633,500	s	802,000
Dedine in dollars							s	(168,500
Decline in percent								-279

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Sample ERC Wage Ca	lculations										
	Wag	es	Но	using		dicare ges	 		tal fore nitation	Limited to \$10,000	
Pastor	\$	10,000	\$	12,000	\$			\$		\$	-
Admin assistant	\$	10,000	\$		\$	10,000	\$ 2,400	\$	12,400	\$	10,000
Worship leader	\$	14,000	\$		\$	13,000	\$ 3,400	\$	16,400	\$	10,000
Nursery worker	\$	3,000	\$		\$	3,000	\$ -	\$	3,000	\$	3,000
Youth leade r	\$	8,000	\$	-	\$	8,000	\$ 2,400	\$	10,400	\$	10,000
	\$	45,000	\$	12,000						\$	33,000
			\$	57,000							
Credit in 2020 - maxir	num exce	pt for nur	sery	worker						\$	16,50
Credit in 2021 - this is	per quart	eramoun	t for	alleligib	ole q	uarters				\$	23,100
*Total bil for all healt	h related	benefits.	not	iustemp	love	r share.					





 Your profit and loss is generally not adequate to determine appropriate revenue calculations.

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Employee Retention Tax Credit

Cautions:

- Don't rely on annual calculations. Your annual revenues may have increased, but you may have quarters with a decrease.
- You must make sure everything is in the correct quarter.

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Employee Retention Tax Credit

Cautions:

• You must exclude wages and health insurance that you used for your PPP loan forgiveness, but only up to the amount forgiven. Partial quarters are eligible.

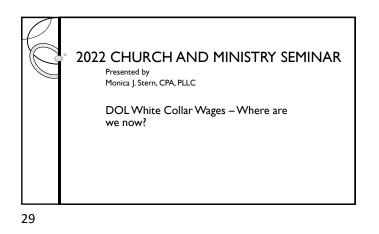
• You can allocate clergy wages fully to the PPP loan, preserving Medicare wages for the ERC.

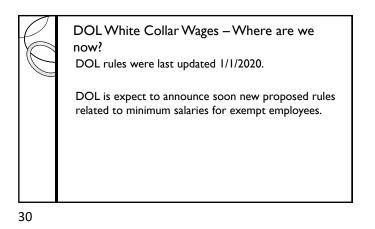


Employee Retention Tax Credit

Cautions:

• Get help with this, especially if you received a PPP loan during any qualifying quarter.







DOL White Collar Wages – Where are we now?

Definitions:

Exempt employee – one who is exempt from the Fair Labor Standards Act(FLSA) related to overtime pay because of duties and pay structure

Nonexempt employee – one who is subject to the FLSA related to overtime pay because of duties and pay structure

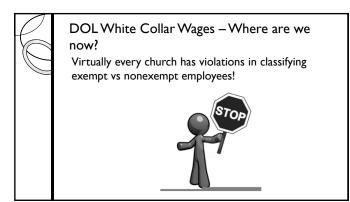
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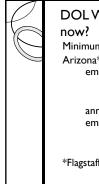




DOL White Collar Wages – Where are we now? Definitions: There are no classifications for "hourly" or "salaried".

Employees are either exempt or non-exempt.





DOL White Collar Wages – Where are we now? Minimum wages for 2022: Arizona* \$12.80 for non-exempt employees

> \$684 per week (\$35,568 annual) for exempt employees

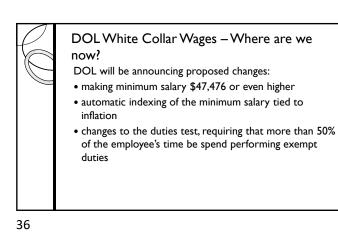
*Flagstaff, Sedona and other cities are higher

34



DOL White Collar Wages – Where are we now? Minimum wages for 2023: Arizona* \$13.85 for non-exempt employees \$684 per week (\$35,568 annual) for exempt

annual) for exempt employees** *Flagstaff, Sedona and other cities are higher ** Until changed by DOL





DOL White Collar Wages – Where are we now? Effective date?

Late 2023 or early 2024 perhaps?

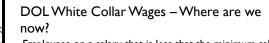
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DOL White Collar Wages – Where are we now?

- Three requirements for an employee to be exempt from FLSA overtime requirements:
- Work is executive, administrative, professional, outside sales or computer employee
- Employee is paid the minimum salary
- Salary is fixed and paid each week without deductions, except as allowed.

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Employees on a salary that is less that the minimum salary CANNOT be exempt, even if meeting the duties tests.

The minimum salary cannot be prorated for part time employees.

Salary is all or nothing!





DOL White Collar Wages – Where are we now?

Some employees are exempt from all of part of the FLSA:

- Clergy courts, and a few DOL references indicate they are exempt from minimum wage and overtime.
- Teachers exempt from minimum wage and overtime. Includes preschool teachers, but not day care or nursery workers.

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DOL White Collar Wages – Where are we now? Ministerial exemption under the FLSA: Non-clergy staff who fall under the courts definition of "ministers" may be exempt under the FLSA – see EEOC

vs. Hosanna-TaborThe employee must have important religious duties as part of the job.

 No clear criteria – proceed with caution if dealing with non-clergy.

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DOL White Collar Wages – Where are we now? Some employees are exempt from minimum salary requirements under current standards Employees who do not work in interstate commerce where employer is not a covered employer.



DOL White Collar Wages – Where are we now?

Covered employers - more than \$500,000 in "annual sales made or business done". Commerce does not include contribution income, but does include sales for a fee if done for a business purpose.

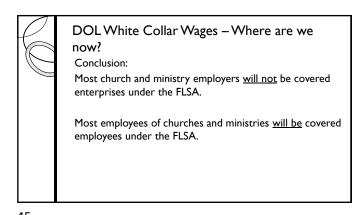
Covered employees – employees who engage in interstate commerce for covered or noncovered employers.

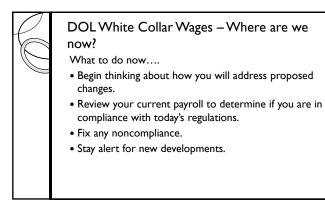
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DOL White Collar Wages – Where are we now? Examples of interstate commerce: • Interstate phone calls or faxes • Shipping or mailing to another state • Ordering goods online from another state

- Use of credit card processing
- Emails to individuals in another state

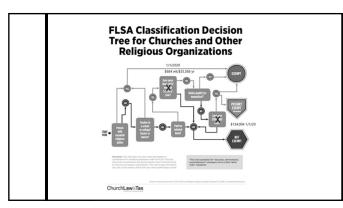






DOL White Collar Wages – Where are we now? See DOL Fact Sheet 17A.

Remember, clergy and teachers in a school are not employees for this purpose, nor are individuals with "essential religious duties" (ministerial exception doctrine).







DOL Proposed Rules on Employees/Independent Contractors

Watch for proposed rules related to classifying employees and independent contractors.

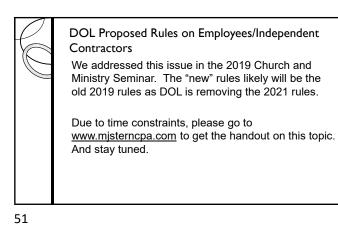
DOL is returning to the economic realities tests to determine who is an employee and who is an independent contractor.

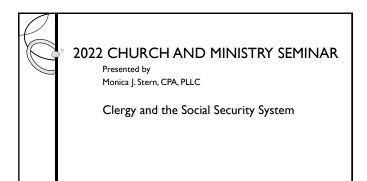
DOL Proposed Rules on Employees/Independent

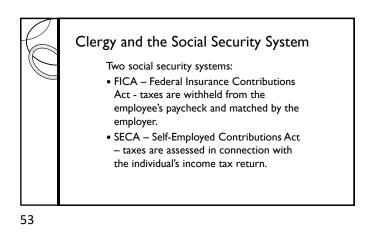
"While independent contractors have an important role in our economy, we have seen in many cases that employers misclassify their employees as independent contractors, particularly among our nation's most vulnerable workers," said Secretary of Labor Marty Walsh. "Misclassification deprives workers of their federal labor protections, including their right to be paid their full, legally earned wages. The Department of Labor remains committed to addressing the issue of misclassification."

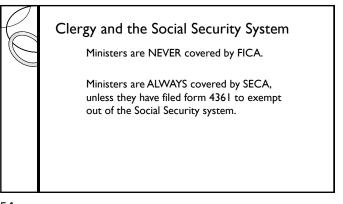
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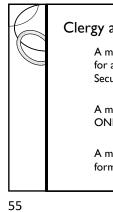
Contractors











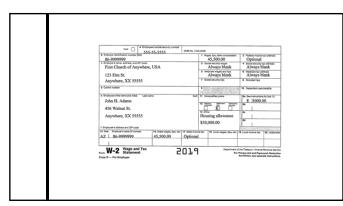
Clergy and the Social Security System

A minister is considered to be an employee for all tax purposes other than Social Security.

A minister is considered self-employed ONLY for Social Security purposes.

A minister's wages are reportable on a W-2 form, not a 1099 form.

Clergy and the Social Security System The W-2 form does not indicate whether a minister has elected out of the Social Security system. Those who prepare payroll do not need to know whether or not the minister has elected out of the Social Security system.





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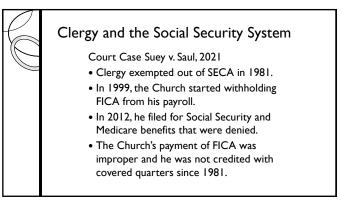


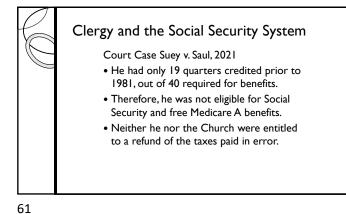
Clergy and the Social Security System

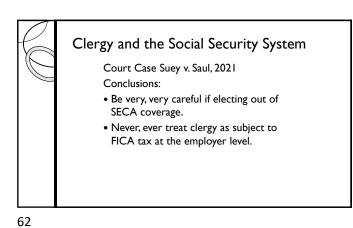
If a minister elects, he or she <u>may</u> have Federal or State income taxes withheld, but it is optional.

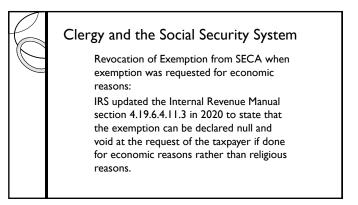
Many ministers will request Federal withholding in an amount equal to their income tax plus SECA. Treat it only as Federal withholding and not Social Security.

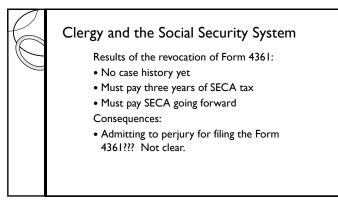




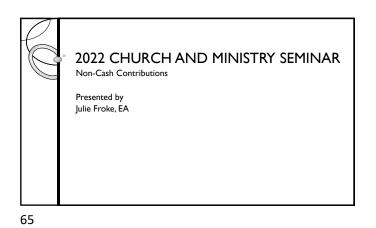








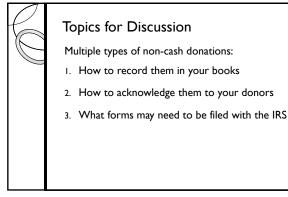




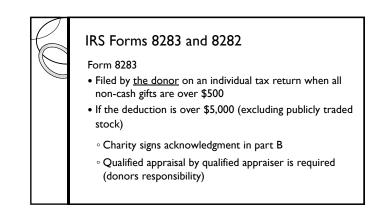
Why is this Important?

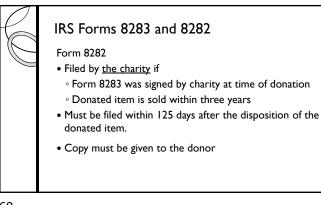
2012 tax court case disallowing deduction of \$18.5 million for donated real estate worth \$20.3 million. The donors failed to get the required appraisals for their property at the time of the donation and lacked the mandated documentation at the time of filing their tax return.

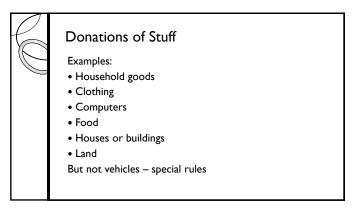
The court was "sympathetically, unsympathetic".

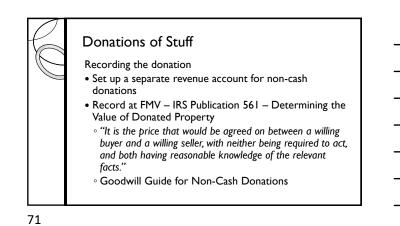


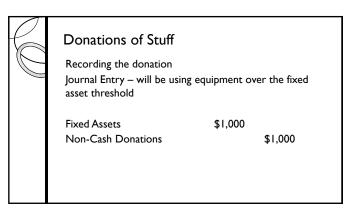


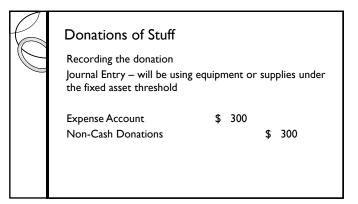


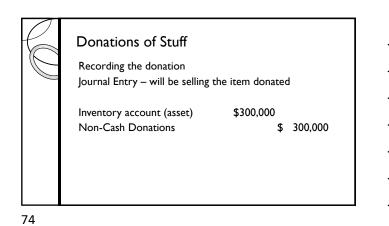


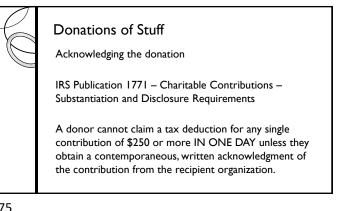


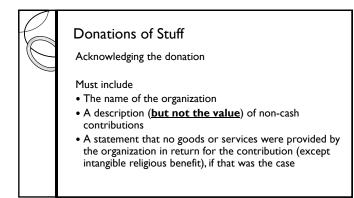


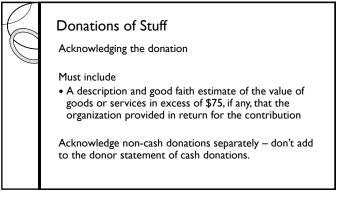


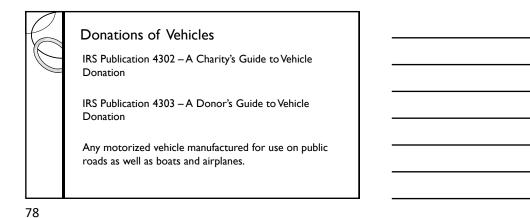












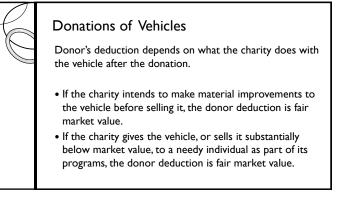


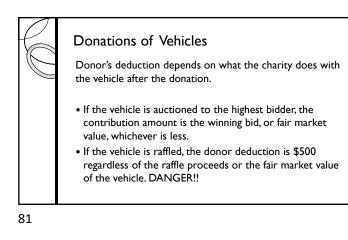
Donations of Vehicles

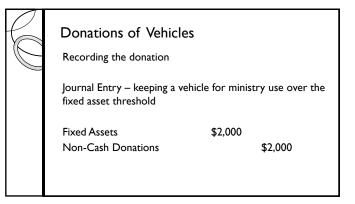
Donor's deduction depends on what the charity does with the vehicle after the donation.

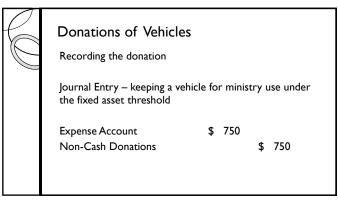
- If the charity sells the vehicle, the donor deduction is limited to the sales price of the vehicle received by the charity.
- If the charity has significant intervening use of at least one year after the donation, the donor deduction is the fair market value of the vehicle.

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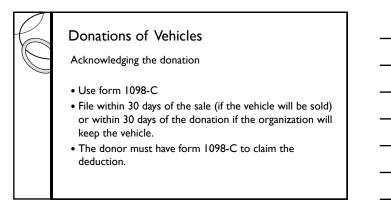


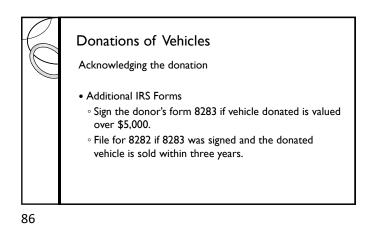






Donations of Vehicles Recording the donation
Journal Entry – holding vehicle for sale or for later donation to a needy individual
Inventory account (asset) \$750 Non-Cash Donations \$750

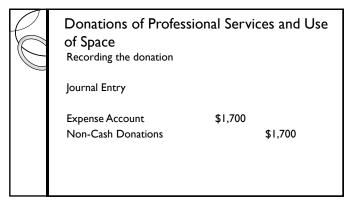


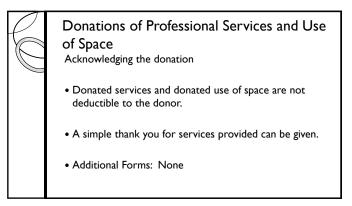


Donations of Professional Services and Use of Space

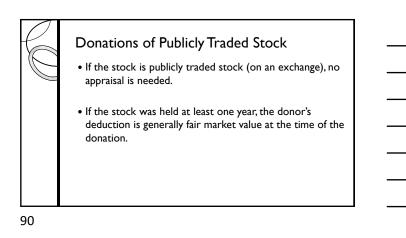
An organization would ordinarily have to pay for this type of service. The donor is providing a "specialized skill", not volunteer services, i.e. ushers, etc.

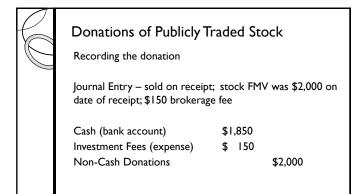
- Graphic design
- Attorney
- Accountant

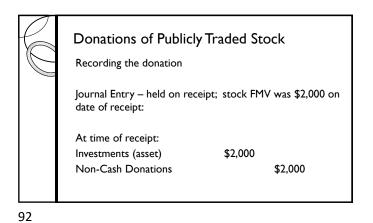












Donations of Publicly T Recording the donation Journal Entry – held on receip date of receipt; sold for \$2,55 cash received At time of sale at later date: Cash (bank account) Investments (asset) Investment Fees (expense) Gain or Loss (P&L account)	ot; stock	FMV w rokerag 00 \$	vas \$2,000 on
Investments (asset)		\$,



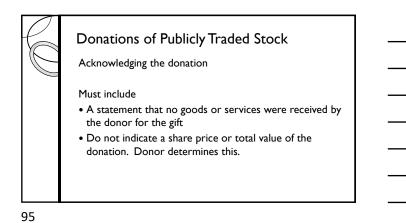


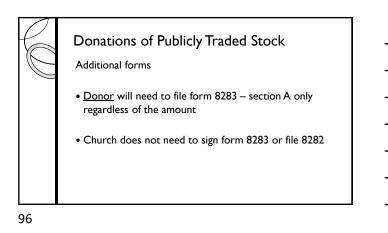


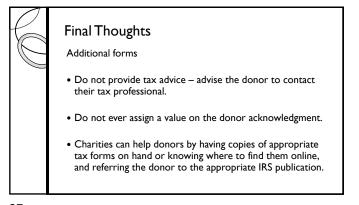
Acknowledging the donation

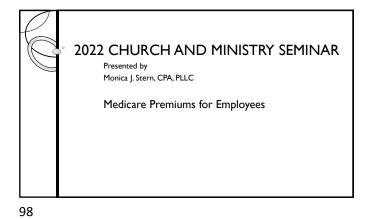
Must include

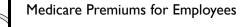
- The name of the organization
- Number of shares of stock
- Name of company whose shares were donated
- Date received by the charity or the charity's brokerage account (this may be different than the date the donor donated it)





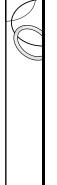






Can an employer reimburse an employee for Medicare and/or Medigap (supplement) premiums?

It depends.

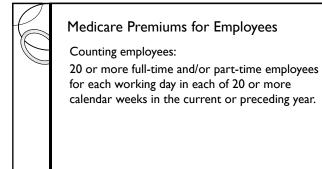


Medicare Premiums for Employees

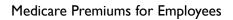
Medicare Rules:

- 20 or more employees Group insurance is primary, Medicare is secondary
- Less than 20 employees, Medicare is primary, group is secondary

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If the employer has 20 or more employees, the individual cannot be induced into abandoning the group plan.

Payment of any premiums related to Medicare is an inducement.

Raising taxable pay to cover the premiums is also likely an inducement.

Medicare Premiums for Employees

Medicare Premiums for Employees

Create an integrated health reimbursement arrangement (HRA) to cover Medicare Part B, C and D plus supplemental or Medigap insurance

offers group insurance:

Options for fewer than 20 employees and employer

Options for churches with fewer than 50 employees and does not offer group insurance:

- Consider an ICHRA or a QSEHRA to reimburse individual health insurance premiums
- Can reimburse Medicare Part B, C and D and supplemental costs

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Medicare Premiums for Employees

Options for churches with fewer than 50 employees and does not offer group insurance:

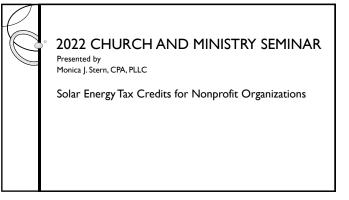
- Cannot just cover Medicare plans
- Must comply with non-discrimination rules can't cover just certain employees



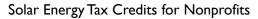
Medicare Premiums for Employees

Be careful! Penalties are \$100 per day per employee.

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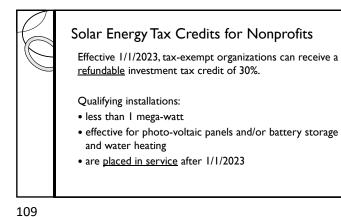


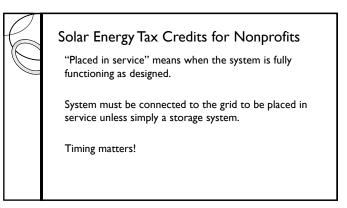
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The Inflation Reduction Act of 2022 significantly changed the ability for tax-exempt organizations to access tax credits.

Previously, tax-exempt organizations could not benefit from tax credits for solar energy because the credit could only be offset against income tax. No refunds were allowed.

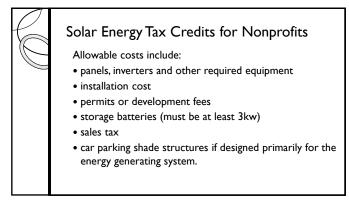




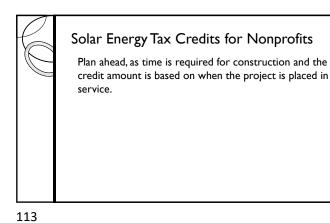
Solar Energy Tax Credits for Nonprofits

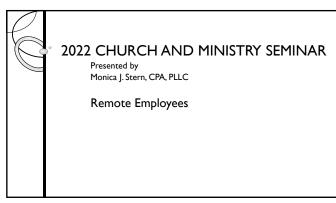
Guidance will be issued on how to claim the tax credits – previous credits required the filing of form 990-T solely for the purpose of claiming credits.

For projects beginning construction in 2024 or later, the credit will be reduced if materials do not contain required percentages of US domestic content.











Remote Employees

What is a remote employee?

Any employee working in a state other than where the employer is located is a remote employee.

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Remote Employees

Remote employees are taxed where they work, not where the employer is based.

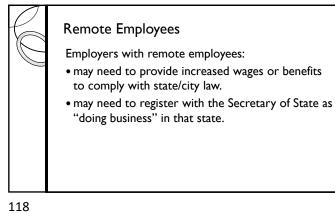
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Remote Employees

Employers with remote employees:

- must register as an employer in the states in which employees are working.
- must secure worker's compensation insurance in the state in which employees are working.
- must adhere to all laws of the state in which the employees are working.





Remote Employees

Employers with remote employees:

- may be subjected to increased compliance in that state the employee may create "nexus".
- may need to register as a charitable solicitor in the other state.

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Remote Employees

Every state is different and every state may have laws established by a:

- city,
- borough,
- township,
- county

You must research all applicable laws.





Remote Employees

Employees may be taxed by both the employer's state and the employee's resident state.

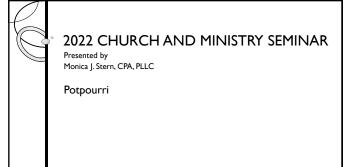
Some states have "convenience of the employer" rules creating double taxation.

121

Remote Employees

Do not convert an employee to an "independent contractor" if they are truly an employee. It doesn't work!

Consider the costs of retaining that employee before allowing remote work in another state.





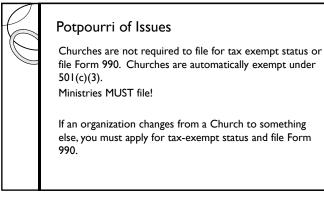


Potpourri of Issues

For 8822-B is required to be filed with the IRS when your name, address or responsible party changes. If you have not filed one before, file now to update with the IRS.

Arizona Corporation Commission reports – list all officers and directors, not just one! Your organization must have and list at least a President and a Secretary under state law.

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Potpourri of Issues

- Software conversions:
- Get professional help
- Convert the historical data don't just start over!
- If you have already started over, save a general ledger in Excel by year for every year of operation. Make sure it is in a folder that will never be deleted.
- Clean up the data before converting.

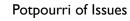


Potpourri of Issues

If you see something, say something.

Noncompliance or misuse of Church assets needs to be corrected. This is God's money, not anyone else's.

127



Church Credit Cards with no personal guarantee are now available! Charity Charge (charitycharge.com) US Bank Community Card Visa Community Card

Ask your bank!

128

Potpourri of Issues

Changes are coming to MasterCard and likely Visa will follow that affect recurring giving:

- Effective 03/21/2023 for nonprofits
- Relates to disclosures required for recurring giving
- Must provide a receipt after every billing
- Must provide a clear way to cancel not hidden
- Does not affect one-time giving

